

CALIFORNIA STATE LIBRARY
Sacramento

**GUIDELINES FOR COMPLETING THE
INTERNET SAFETY CERTIFICATION FOR
LIBRARIES IN CONSORTIA**

PROGRAM YEAR 2004/05 FUNDS

NOTE: A consortium or group applicant (including all types of libraries and library systems) for an LSTA grant whose participants are affected by CIPA must (1) collect and maintain on file a certification Form C from each of the group's constituent public and school libraries affected by CIPA, and (2) provide a certification (Form B) on behalf of the group, to the California State Library.

The following questions are provided to help each member of partner public library affected by CIPA to decide how to certify regarding CIPA to its affiliated consortium, in conjunction with an LSTA grant application to the State Library. [The instructions from the consortium about where to send the certification form should show the address of the consortium.]

1. **FOR MEMBER OR PARTNER PUBLIC LIBRARIES IN THE CONSORTIUM OR GROUP:** As of the date of the 2004/05 application, is the applicant library receiving services at discount rates under Section 254(h)(6) of the Communications Act of 1934 (the "E-Rate" program)?

Yes

Entities receiving E-Rate discounts certify compliance with CIPA under the E-Rate program and do not need to make an additional certification with regard to Internet safety under the LSTA. Please check the box beside para. **A** on **Form C**, sign it and send to the address shown on that form. Do *not* send these Guidelines. STOP HERE.

No

Please proceed to question 2.

2. Will the applicant library use LSTA funds to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet?

Yes

Please proceed to question 3.

No

Please check the box beside para. **D** on **Form C**, sign it and send to the address shown on that form. Do *not* send these Guidelines. STOP HERE.

3. Does the applicant library already have in place the following, as provided by 20 U.S.C. Section 9134(f)(1):

- (i). A policy of Internet safety *for minors* that includes the operation of a technology protection measure with respect to any of its computers with Internet access that protects against access through such computers to visual depictions that are: (1) obscene; (2) child pornography; or (3) harmful to minors; and the library is enforcing the operation of such technology protection measure during any use of such computers *by minors*; and
- (ii). A policy of Internet safety that includes the operation of a technology protection measure with respect to any of its computers with Internet access that protects against access through such computers to visual depictions that are (1) obscene; or (2) child pornography; and the library is enforcing the operation of such technology protection measure during any use of such computers.

Yes
Such libraries are already in compliance with 20 U.S.C. Section 9134(f)(1).
Please check the box beside para. B on **Form C**, sign it and send to the address shown on that form. Do *not* send these Guidelines. STOP HERE.

No
Please proceed to question 4.

4. If the applicant library cannot answer "Yes" to question (4) above, in order to receive LSTA funds it must certify (*as provided by 20 U.S.C. Section 9134(f)(4)*) that it is **undertaking actions**, including any necessary procurement procedures, to put in place an Internet safety policy that meets the following requirements:

- (i). A policy of Internet safety *for minors* that includes the operation of a technology protection measure with respect to any of its computers with Internet access that protects against access through such computers to visual depictions that are: (1) obscene; (2) child pornography; or (3) harmful to minors; and the library is enforcing the operation of such technology protection measure during any use of such computers *by minors*; and
- (ii). A policy of Internet safety that includes the operation of a technology protection measure with respect to any of its computers with Internet access that protects against access through such computers to visual depictions that are (1) obscene; or (2) child pornography; and the library is enforcing the operation of such technology protection measure during any use of such computers.

These actions are required to make a library eligible for LSTA funding in FY 2003/04 only. Applicants will be required to certify that they are in compliance with question 4 (above) during the next program year (FY 2004/05), unless eligible for a waiver pursuant to 20 U.S.C. Section 9134(f)(4)(iii). Please check the box beside para. **C** on **Form C**, sign it and send to the address shown on that form. Do *not* send these Guidelines.

If the applicant library cannot provide the certification in para. **C** on **Form C**, *it is not eligible for LSTA funding.*

5. **FOR SCHOOL LIBRARIES:** Consortia applying for an LSTA grant having school library members participating in a project should contact the State Library CIPA Coordinator for assistance.